



## SOUTHEAST LOCAL WORKFORCE DEVELOPMENT BOARD

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### **RESOLUTION 2018-19-02 Availability of Physical Facilities in the Service Providers Area**

The Southeast Local Workforce Development Board, in a meeting held on November 14, 2018, and after verification of quorum, discussed and determined to issue public policy related to the delivery of the use permits by the applicants that will be part of the Career Service Providers Registries and the Youth Program.

Based on experience, many applicants that are part of the Career Service Providers Registers and the Youth Program do not own a physical facility in the municipalities that are part of the Southeast Workforce Development Local Area. Thus, the following was included in the Evaluation and Hiring of Service Providers Procedures:

*Availability of physical facilities in the area – An evaluation will be conducted to determine if the applicant has the facilities to provide the proposed activities or presents a certificate that proves having a local available for rent or transfer.*

As a result of the deliberation process, the Local Board resolves as follows: Upon discussing and evaluating the above-mentioned aspects, the Southeast Workforce Development Local Board, approves the following:

If based on the participants' needs it is determined that a provider who does not possess physical facilities is to be hired, before hiring said provider, the following will be requested from this person:

- Copy of the lease contract or transfer agreement for its use
- Current local use permit
- Visiting this participant and completing the *Physical Facilities Inspection Form*.

Providers that do not comply with the above stipulations will not be hired.

This Resolution will be in effect immediately, and the Executive Director is instructed to distribute the same to the pertinent officials within five (5) working days after its approval.

Approved today, November 14, 2018, in Humacao, Puerto Rico.

[Signed]

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Rafael H. Aparicio Cesaní,  
President, Southeast Workforce Development Local Board

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#### SOUTHEAST LOCAL WORKFORCE DEVELOPMENT BOARD

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